

GREAT WAKERING PARISH COUNCIL

EMERGENCY SUPPORT GROUP COMMITTEE

Minutes of the Meeting of the Emergency Support Group Committee held on Thursday, 6th June, 2013 in the Parish Council Offices, Little Wakering Hall Lane, Great Wakering, SS3 0HH commencing at 7.30 pm.

Present:- Councillors D. Efde, R. Green (ex-officio), A. Porter (Committee Chairman), L. Rodger (part) and L. Street.

In attendance:- J. Watson (Parish Clerk).

- 1. The Chairman to declare the meeting open.**
 - a. The Chairman declared the meeting open.

- 2. To elect a Committee Chair for the 2013/2014 Parish Council year.**
 - a. Proposed Councillor Porter, seconded Councillor Street that Councillor D. Efde be elected as Committee Chair for the 2013/2014 Parish Council year.
 - b. 2 for, 1 abstention. Carried.

- 3. To elect a Committee Vice Chair for the 2013/2014 parish Council year.**
 - a. Proposed Councillor Porter, seconded Councillor D. Efde that Councillor Street be elected as Committee Vice Chair for the 2013/2014 Parish Council year.
 - b. Carried unanimously.

- 4. To receive apologies for absence.**
 - a. There were no apologies for absence.

- 5. To receive declarations of interest.**
 - a. There were no declarations of interest.

- 6. To agree and sign as a correct record the minutes of the meeting held on 12th February, 2013.**
 - a. Proposed Councillor Porter, seconded Councillor Street that, subject to draft minute 6.b. being deleted, the minutes be approved.
 - b. 2 for, 1 abstention. Carried.

Councillor Rodger joined the meeting.

7. To receive an update from the Clerk in respect of the draft Emergency Plan as circulated by him on 4th February, 2013.

- a. The Clerk reported that he had sent a copy of the plan to Peter Mackenzie at Rochford District Council who had indicated his approval of the work done to date. No further work had been done on the plan.
- b. It was agreed that the Clerk would send copies of the plan to Councillors D. Efde, R. Green and L. Street.
- c. The Clerk was asked to progress the plan further.

8. To discuss holding the re-scheduled Emergency Support Information Evening and to agree the action to be taken.

- a. It was agreed that the Clerk should work with Peter Mackenzie to arrange a re-scheduled Emergency Support Information Evening, preferably on 1st or 15th October, 2013.

9. At the Chairman's discretion to exchange information.

- a. Councillor Street suggested that it would be appropriate to hold monthly meetings of the Committee in the future. Agreed.

10. To decide date and time of next meeting.

- a. The 4th July was suggested but it was noted that Councillor Street would not be able to attend.

Meeting closed 8.40 pm.

19th June, 2013