

# **GREAT WAKERING PARISH COUNCIL**

## **EMERGENCY SUPPORT GROUP COMMITTEE**

**Minutes of the Meeting of the Emergency Support Group Committee held on Tuesday, 10<sup>th</sup> September, 2013 in the Parish Council Offices, Little Wakering Hall Lane, Great Wakering, SS3 0HH commencing at 7.30 pm.**

Present:- Councillors D. Efde (Committee Chairman), R. Green, A. Porter, and L. Street.

In attendance:- J. Watson (Parish Clerk).

- 1. The Chairman to declare the meeting open.**
  - a. The Chairman declared the meeting open.
  
- 2. To receive apologies for absence.**
  - a. No apologies for absence were received.
  
- 3. To receive declarations of interest.**
  - a. There were no declarations of interest.
  
- 4. To agree as a correct record the minutes of the meeting held on 6<sup>th</sup> August, 2013.**
  - a. Proposed Councillor Porter, seconded Councillor D. Efde that the minutes of the meeting held on 6<sup>th</sup> August, 2013 be approved.  
Carried unanimously.
  
- 5. Chairman's Comments.**
  - a. The Chairman reported that Councillor Rodgers had resigned from the Committee.
  
- 6. Emergency Support Information Evening.**
  - a. The e-mail dated 31<sup>st</sup> July, 2013 from Jeff Stacey was considered and the Committee agreed the suggested format of the evening. The Clerk was asked to write to Jeff to suggest that he aim to finish the evening at about 10.00 pm. It was agreed that tea/coffee would only be provided for the Committee and for Jeff.
  - b. The draft leaflet advertising the event was considered and it was agreed that, subject to "2013" being added to the date and the word "prompt" being added after the time, it was acceptable.

- c. It was agreed that the Clerk would e-mail the Council asking for volunteers to help to distribute the leaflets over the weekend of 21<sup>st</sup>/22<sup>nd</sup> September, 2013. Councillor Efde and the Clerk would allocate streets for delivery. If possible, the “skills” leaflet and the footpath map would be distributed at the same time.

## **7. Emergency Support Plan.**

- a. The Clerk reported that not much had happened in respect of the Emergency Support Plan and he was waiting for Members of the Committee to follow up on the information they had been requested to obtain.
- b. The e-mail dated 5<sup>th</sup> September, 2013 from Jeff Stacey re sandbags was considered and the Clerk was asked to obtain as many sandbags as were available.
- c. The purchase of a generator and other equipment was discussed and it was agreed that the Clerk would obtain quotes for,
  - i. Generator (possibly 5kw),
  - ii. Container/Shed to house the generator,
  - iii. Candles/hurricane lamps,
  - iv. Calor Gas Heater,
  - v. Wind up torches and radios,
- d. Food supplies to be used in an emergency were discussed and it was felt that this would be impracticable. It was agreed that desalination tablets would be purchased.

## **8. Vulnerable People.**

- a. The Clerk asked for guidance as to obtaining a list of vulnerable people. It was agreed he should write to Richford Housing and he should also ask Jeff Stacey for advice.

## **9. At the Chairman's discretion to exchange information.**

- a. Councillor Street recommended that the Committee should make every effort to deal with fluvial flooding as well as sea flooding as a joint effort with the Sea Defence Committee. Councillor D. Efde pointed out that this was not the remit of the Sea defence Committee. It was pointed out that the Emergency Support Group Committee's remit was to deal with emergency support in the event of any emergency.
- b. Councillor Street recommended that the Committee make themselves familiar with the Combined Operations procedure for Essex.
- c. Councillor Street suggested that the Emergency Support Group Committee should co-operate with the Sea defence Committee where appropriate.

**10. To decide date and time of next meeting.**

- a. The date for the next meeting was provisionally set for 1<sup>st</sup> October, 2013.

Meeting closed 8.35 pm

**20<sup>th</sup> September, 2013.**