

GREAT WAKERING PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held on the 18th May 2011, in the Parish Council Offices, Little Wakering Hall Lane

Present: Councillor A. Porter (Chairman)
Councillors V. Brandon, B. Efde, T. Goodwin, R. Green, J. Mcpherson, J. Misell,
L. Rodger, L. Street, B. Wilkins,

01/55 To elect a Chairman of the Great Wakering Parish Council for the 2011/2012 term of office.

Councillor Goodwin, Chairman 2010/2011, welcomed everyone to the meeting and thanked Councillors for their support during the previous year. Nominations were taken for Chairman. Councillor Mcpherson Proposed Councillor Porter seconded by Councillor Brandon, Councillor Wilkins Proposed Councillor Goodwin seconded by Councillor Misell. There was a vote with Councillor Porter receiving 7 votes and Councillor Goodwin receiving 3 votes Councillor Porter was duly elected Chairman of the Parish Council for the 2011/2012 term of office.

02/55 To receive the newly appointed Chairman's remarks and signing of the declaration of acceptance of office.

Councillor Porter thanked Councillors and thanked Councillor Goodwin for his hard work as Chairman and was pleased to accept the Chair. He then signed the declaration of acceptance of office book.

03/55 To receive apologies for absence.

Apology received from Councillor Pearmain on holiday, he will sign declaration on return carried unanimously.

04/55 To elect a Vice-Chairman of Great Wakering Parish Council for the 2011/2012 term of office.

Councillor Mcpherson Proposed Councillor Street seconded by Councillor Green, Councillor Brandon Proposed Councillor Wilkins seconded by Councillor Goodwin.. There was a vote with 5 for Councillor Street and 4 votes for Councillor Wilkins and 1 abstention. Councillor Street was therefore elected Vice Chairman for the 2011/2012 term of office.

05/55 If so desired the Council will appoint representatives to attend the following outside bodies.

- a) Public Transport Representative. Councillor Rodger unanimously reappointed.
- b) Footpath Representative. Councillor Green unanimously appointed
- c) The Great Wakering Memorial Hall. Councillor Street unanimously appointed.
- d) Community Association. Councillors Street unanimously appointed.
- e) Rochford Hundred Association of Local Councils. Councillor Porter unanimously reappointed.
- f) Wakering Young Peoples Community Project Councillor Mcpherson unanimously reappointed.
- g) Patients Voice Councillor Green unanimously appointed.
- h) Roach Group Working party Councillors Green, Rodger and Street unanimously reappointed.
- i) Parish Plan Working Party Councillors Green, Mcpherson, Rodger and Street unanimously reappointed.

- 06/55 The meeting will stand adjourned to permit parishioners of Great Wakering to address the Council.
Parishioners addressed the Council.
- Road work signs left in Twyford Avenue. Clerk to Email Essex Highways.
 - More waste bins required in High Street. Councillor Wilkins will contact Rochford District Council.
- 07/55 To receive declarations of interest.
Councillors Green and Street declared an interest in item 15 as allotment holders.
- 08/55 The Council invites the County Councillor and the District Councillors for the area to report any matters of interest.
County Councillor Pearson reported that the annual meeting of Essex County Council had taken place. District Councillors Seagers & Wilkins reported on District Council matters.
- 09/55 To receive reports from members representing the Council on outside bodies and to receive reports on seminars and conferences attended.
None received.
- 10/55 To approve and sign minutes of the meeting held on 13th April 2011
Councillor Mcpherson Proposed these as a true and correct record seconded by Councillor Wilkins carried 8 for 2 abstentions..
- 11/55 To approve a) the signing of cheques b) to receive a Financial Statement c) Subscription request all documents already circulated.
- a) Chairman Proposed that the cheques list is approved carried 8 for 2 abstentions,
 - b) Chairman Proposed that the financial statement is approved carried 9 for 1 abstention.
 - c) Councillor Mcpherson Proposed that the Council renews the NALC/EALC 2011/2012 Affiliation Fees seconded by Councillor Porter carried 9 for 1 abstention.
- 12/55 To consider correspondence received and circulated.
None received.
- 13/55 To approve and sign the Statement of Accounts and Annual Governance Statement on the Annual Return for year ended 31st March 2011.
Chairman Proposed that the Statement of Accounts and Statement of Assurance are approved and that he and the Clerk signs them on behalf of the Council carried 9 for 1 abstention.
- 14/55 To agree the Calendar of Meetings for 2011/2012.
Chairman Proposed that the dates be accepted carried unanimously.
- 15/55 To arrange the judging of the Annual Allotment Competition.
Chairman Proposed that the Clerk writes to the Essex Guild of Horticultural Judges and asks them to supply judges on either the 2nd or 9th of July carried unanimously. Councillor Green volunteered to accompany the judges and Councillor Porter will open the office.

16/55 To discuss Quotes for Insurance.

Councillor Street Proposed that the Council accepts the quote from Came & Company and enters into a 3 year binding agreement with Aviva and have the renewal date moved to the 1st October seconded by Councillor Misell carried 8 for 2 abstentions.

17/55 To discuss the calling of a Co-option meeting.

Chairman proposed that the vacancy in the West Ward is advertised and a co-option meeting is held carried 9 for 1 abstention.

18/55 At the Chairman's discretion, to exchange information during any other business.

Councillor Green requested that the first paragraph of his letters dated 2nd April and items 2, 3, 4 of his letter dated 13th May are place on agenda for meeting in June. Councillor Efde stated that he was running down the Essex Flood Forum and closing it down.

Chairman Proposed that in view of the private and confidential nature of the business to be transacted that the public be excluded from the meeting and they were instructed to withdraw.

IN COMMITTEE

19/55 To discuss advertising the Clerk's position.

Clerk informed Council that he is retiring on the 30th September 2011. Chairman Proposed that a working party consisting of all Councillors is set up to discuss the recruitment of replacement Clerk carried unanimously.

The Chairman thanked everyone for attending and closed the meeting.